



Langdon  
Park  
School

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Dear Parent/Carer

Firstly I do hope you and your family are safe and well during this time and that your child is managing to keep up with school work and looking after their general well-being. Remember reading each day is very important.

We appreciate that starting Secondary School can be a nervous time but also one that is very exciting. Under usual circumstances during the weeks ahead your child would be coming into school to start making new friends and getting to know teachers and his / her form tutor. Due to the current Covid-19 situation we cannot run the transition programme in the same way. However we have every intention and will make great effort to ensure that your child is well-prepared and ready to join Langdon Park when the time comes. So, I welcome you once again to the **Langdon Park School Community** and even though we have not met every single one of you we have been thinking about you and making preparations for your child to start at the school. I know you will have many questions and so, we will be sending you important information and ways to communicate with you so all your questions can be answered.

Firstly I want to introduce you to some key members of staff who you will be getting to know very well and they will support you during this time:

**Ms Claire Frost- Assistant Head teacher**

**Ms Jo Akerele- Head of Year 7 and Transition**

**Ms Catherine Glover- Transition Support Officer**

Our communication with you is essential and so we will be using the email address provided to us by the Local Authority to contact you. If you are not sure if we have your correct email address please email [transition@langdonpark.org](mailto:transition@langdonpark.org) with your most up to date email address and the name of your child. We will also use our school website which has a section called **Welcome to Year 7** dedicated to our new cohort for year 7 in September. This is under the Home Page. Please also follow us on Twitter to see our latest updates- @langdon\_park.

We hope to bring you and your child some very **exciting transition opportunities** this term and are already working with colleagues in **Primary Schools** to ensure we provide amazing home learning activities to support their move to Langdon Park. There is a **video message** from myself in the Welcome to Year 7 page on our website for the students to view.

We are going to use Google to provide you with the **essential information forms** to gather information on your child which will be **emailed** in the following weeks and must be returned. Details of how to do this will be **included with the email**. If you



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have any issues with this please do contact us at [transition@langdonpark.org](mailto:transition@langdonpark.org) or on the school number above. It is essential that we have copies of your child's full birth certificate that states parent's names, child's passports and a household bill with proof of address. Photographs of these documents sent in to the transition email address will be acceptable stating the full name of your child. During this time the school is open and you can come to the **Byron Street reception from 9.00am – 11.00am Monday to Friday** where either myself or a member of the senior leadership team is present to answer any questions and offer **support and guidance**.

We look forward to hearing from you very soon and please do check your email and our website regularly for further updates and information.

On behalf of myself, the staff and governors at the school we send you our good wishes and hope you remain safe and well.

Yours sincerely

**Mr Nicholas Langham**

**Head Teacher**