

Langdon Park School

Careers Education Information Advice and Guidance (CEIAG) Policy 2019



Staff responsible: Masuma Begum – Enrichment & Progress Coordinator

Reviewed: Mary O'Brien – Deputy Head Teacher

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Careers Policy:

Rationale

Careers Education, Information, Advice and Guidance will raise the aspirations of all young people. A good quality careers programme will contribute to raising pupil achievement, help students focus on their long term career ambitions, and is a major contribution to preparing young people for their future.

Commitment

At Langdon Park School we value the importance of embedding a strong Future Pathways programme for all students. We believe in having a careers programme which addresses the needs of all students.

Throughout their journey at Langdon Park, all students receive a variety of careers information and guidance through workshops, talks from professionals, careers fairs, workplace visits, and one to one guidance interviews with careers advisors.

Aim & Purpose

Our Aim is to provide opportunities and learning experience to students from year 7 to Year 13. We aim to provide a comprehensive programme which supports our students through guidance and career opportunities at crucial transition points.

- To plan and provide a stable careers programme for all students
- To increase meaningful encounters with employers
- To encourage students to research and recognise opportunities

Student Entitlement

All pupils in years 7-13 are entitled:

-To find out about education qualifications and apprenticeships opportunities, as part of a careers programme, that provides information on the full range of education and training options available at each transition point.

-To hear from a range of local providers about the opportunities they offer, through options events, assemblies, talks from professionals, workshops and insight days.

Year 7:

- Barclays Lifeskills workshops for all Year 7 students. Future Entrepreneurs workshops focusing on creativity and Idea generation.
- Be the Best You Can Be workshops delivered by Tower Hamlets Education Business Partnership for all students.
- LPS Volunteer Fair. Open to all students to explore different organisations and opportunities to get involved through voluntary work.

Year 8:

- Careers Option Day, delivered by Tower Hamlets Education Business Partnership for all students. Focusing on GCSE options, the skills gained and how you can apply those skills to roles in the future.
- Barclays Lifeskills workshops for all Year 8 students. Future Entrepreneurs workshops exploring personal strengths for employment.
- Aim2Attain Programme involving HPA students. This programme is facilitated by Tower Hamlets Education Business Partnership (THEBP).
- LPS Volunteer Fair. Open to all students to explore different organisations and opportunities to get involved through voluntary work.

Year 9:

- Barclays Lifeskills workshops for all Year 9 students. Self-Awareness workshops exploring personal strengths for employment.
- LPS Careers Festival allows all Year 9 students to explore and gain insight into various careers and job roles; with over 40 professionals and organisation involved.
- Financial Capabilities workshop delivered by Tower Hamlets Education Business Partnership for all Year 9 students.
- LPS Volunteer Fair. Open to all students to explore different organisations and opportunities to get involved through voluntary work.

Year 10:

- Getting Ahead Event, delivered by Tower Hamlets Education Business Partnership for all Year 10 students. Focusing on preparing students for the world of work.
- LPS Springboard Careers Programme. A five week programme which allows students to identify possible career paths and encourages students to take practical steps regarding work experience and volunteering. Each session is supported by our Alumni (ex-students) through our collaboration with Future First.
- One week Work Experience placement for all year 10 students. Facilitated by Tower Hamlets Education Business Partnership. This gives students the

opportunity to gain first-hand experience of the workplace and encounters with different employers.

- LPS Volunteer Fair. Organised for all Year 10 students to explore various voluntary organisations. This event encourages and highlights the importance of gaining voluntary experiences.

Year 11:

- Head to Head Practice Interviews for all year 11 students. Students have mock interviews with business professionals who give feedback and advice on how to improve their interview skills and how to write a stronger CV.
- One to one careers guidance interviews with a careers advisor. All Year 11 students will have access to independent and impartial careers advice and guidance from a careers advisor, who also supports the application process.
- Assemblies and talks from external speakers about different career/ further education routes.

Management of careers programme

The Enrichment and Progress Coordinator is responsible for taking a strategic lead for careers work and careers support in KS4 through enrichment activities; working directly under the direction of the Deputy Head with responsibility of careers, and working with the Assistant Heads and the Heads of Year.

The school contracts a qualified Independent Careers Advisor to offer careers guidance two days per week.

KS5 Careers programme is coordinated and lead by the Year Learning Coordinator of Year 12 & Year 13.

Resources and Partnerships

- Tower Hamlets Education Business Partnership
- Tower Hamlets Careers Service (Young Workpath)
- Future First Alumni Programme
- LEAN London Enterprise Advisor Network
- U-Explore START
- Volunteering Matters
- S4S: Speakers for Schools
- Barclays Lifeskills
- Worshipful Company of Barbers
- LSE Widening Participation Programme

Gatsby Benchmark audit:

1. A stable careers programme	Langdon Park School is committed to providing a stable careers programme. We aim to provide enrichment opportunities which support careers learning, and provide guidance through in class curriculum leaning and external support.
2. Learning from career and labour market information	Partnerships with external links provide students and the school with opportunities and information from the career and Labour market information.
3. Addressing the needs of each pupil	Our programme ensures students are supported from year 7. Specific careers programmes are planned for targeted students.
4. Linking curriculum learning to careers	STEM programmes that focus on the link between class subjects to future jobs and careers pathways as options.
5. Encounters with employers and employees	We strongly believe in providing pupils with a strong careers programme which is supported through professionals from various careers. All careers related enrichment programmes provide direct encounters with employers and employees from many professions, teaching them about work, employment and the skills required in a workplace.
6. Experiences of workplaces	Alongside the one week works experience placement in year 10. Students are provided with various opportunities to experience a professional workplace through volunteering programme, insight days and sight visits.
7. Encounters with further and higher education	Students are selected for taster sessions within a specific field, along with higher education pathway visits to universities. Our Alumni programme supports our core careers programme with talks and assemblies from Alumni about higher education and their journey. Students receive information on Academic and vocational routes.
8. Personal guidance	Students are supported by the Leadership team, Head of Years and tutors through all crucial transition points in Langdon Park. Targeted support is put in place in from KS4 to KS5. All Students are provided guidance through an independent Careers Advisor.